



CAREER AT JASA MERIN LABUAN PLC, KL BRANCH

POSITION: CORPORATE SERVICE & BUSINESS DEVELOPMENT MANAGER

The main responsibility of a Corporate Service and Business Development Manager is to assist the Chief Operating Officer in corporate and business development matter.

Responsibilities:

- To assist in corporate matters which included contract and legal matters, meeting Bursa requirements, reports to Board of Directors, corporate finance.
- To assist in Business Development matters such as market studies, project evaluation, financial modelling, providing practical and creative input in the development of new business initiatives.
- To keep abreast of industry news and developments in relation to the company's business/ industry sectors.

Requirements:

- Proven working experience at least 5 years as a Corporate Service & Business development manager.
- Possess at least a bachelor's degree in either Accounting, Business Studies, Economic or related field.
- Excellent verbal and written communication skill in both English and Bahasa Malaysia
- Good report writing skill and experienced.
- Proficient in the use of computers such Microsoft Office
- Strong organization skills and the ability to multitask.
- Self - motivated, team oriented and able to work effectively under pressure.

Perks & Benefits:

Allowance (travel stipends, transportation, etc.)

Nearby public transport

Central location in Kuala Lumpur

Medical insurance

Job Location:

Plaza VADS, No. 1, Jalan Tun Mohd Fuad Taman Tun Dr Ismail 60000 Kuala Lumpur

Interested applicant, please send your complete CV /Resume to jmladmin@jasamerin.com.my.